

**GEAUGA PARK DISTRICT BOARD  
OF PARK COMMISSIONERS  
BOARD MEETING MINUTES  
November 9, 2020**

The regular meeting of the Geauga Park District Board was held November 9, 2020 at Holbrook Hollows, Bainbridge Township, OH. The meeting was called to order at 8:30 a.m. Commissioners Mario Innocenzi, Howard Bates, Dennis Ibold, Bill Dieterle and Pat Preston were present.

Mr. Oros called the meeting to order. The Pledge of Allegiance was recited.

<b>Park District Employees</b>	<b>GUESTS</b>
John Oros, Executive Director	See EXHIBIT "A" attached
Matt McCue, Director of Planning & Operations	
Gloria Freno, Finance Manager	
Dennis Sloan, Lt. Ranger	
Sheryl Hatridge, Administrative Service Manager	
Todd Hicks, Legal Counsel (Thrasher, Dinsmore & Dolan)	

**APPROVAL OF THE AGENDA**

Mr. Bates made a motion to approve the agenda. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

**ADOPTION OF THE MINUTES**

The Board was presented with the minutes from the October 19, 2020 Regular Board meeting.

Mr. Bates made a motion to approve the October 19, 2020 Board Meeting minutes. Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved.

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

**PRESENTATION OF FINANCIAL STATEMENT**

The Board was provided the October 2020 Financial Statement.

*Geauga Park District*  
**FINANCIAL STATEMENT MONTH ENDED  
October 31, 2020  
GENERAL FUND**

<b>BEGINNING FUND BALANCE OCTOBER 1, 2020</b>	<b>6,752,365.95</b>
<b>PERSONNEL EXPENDITURES</b>	
Salaries	\$205,315.11
Medicare	\$2,912.46
Hospitalization October premium	\$54,890.94
OPERS September 2020	\$29,644.77
<b>VOUCHERS</b>	<b>\$292,763.28</b>
- Contract Services	\$52,319.49

- Supplies	\$14,485.06	
- Materials	\$21,688.15	
- Equipment	\$41,907.87	
- Other	\$3,228.97	
- Travel	\$7.75	
- Advertising	\$4,683.54	
- Cash Transfer - Unemployment	\$689.10	\$139,009.93
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$431,773.21</b>

**REVENUES & OTHER SOURCES**

<i>Interest - October 2020</i>	\$1,270.11	
<u>General Tax Collections</u>		
- Local Government Funds	\$7,549.00	
- 2nd Half Homestead Rollback 2019 Manufactured Homes	\$4,182.34	
- 2nd Half Reduction 2019 Manufactured Homes	\$2,173.58	
<u>Gifts &amp; Donations</u>		
- Bird Box - \$9.00, Thomas Davis - \$100.00 unrestricted	\$109.00	
- Roberta Prather - \$500.00 - memorial bench plaque at Big Creek Park	\$500.00	
- Jim Blank - \$500.00 - memorial bench plaque at Bessie Benner Metzenbaum Park	\$500.00	
<u>Fees</u>		
- Camping	\$1,770.00	
- Facilities	\$6,260.00	
- Utilities	\$1,380.00	
- Programs - \$860.00, Workshop - \$882.00, Out of County - \$4.00	\$1,746.00	
- Vendor Fees -Homespun Mkt - \$230.00, Holly Days - \$1,245.00, Mistletoe Mkt - \$90.00	\$1,565.00	
- Kayaks - \$206.97, Ropes - (\$60.00)	\$146.97	
- Sales - TWW - \$1276.92	\$1,276.92	
<u>Other Revenue Receipts</u>		
- Observatory House Rent - Sindelar - \$325.00, Chickagami House Rent - Kolar - \$400.00	\$725.00	
- Cobra pipeline annual lease payment - \$250.00	\$250.00	
- Public Records request - \$1.00 B.Partington	\$1.00	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$31,404.92</b>

**ENDING FUND BALANCE AS OF OCTOBER 31, 2020** **6,351,997.66**

**LAND IMPROVEMENT FUND**

**BEGINNING FUND BALANCE OCTOBER 1, 2020** **2,397,448.79**

**EXPENDITURES & OTHER USES**

Vouchers		
- Professional Services	\$19,539.33	
- Contract Services	\$341,206.50	
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$360,745.83</b>

**REVENUES & OTHER SOURCES**

<u>- Interest - October 2020</u>	\$454.79	
<u>- Other - Royalties/In-Lieu Fees</u>		

- Swine Creek-Ford Windsor - \$7.92	\$7.92	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$462.71</b>
<b>ENDING FUND BALANCE AS OF OCTOBER 31, 2020</b>		<b>2,037,165.67</b>
<b><u>RETIREMENT RESERVE ACCOUNT</u></b>		
<b>BEGINNING FUND BALANCE OCTOBER 1, 2020</b>		<b>74,450.56</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest -October 2020</i>	\$14.27	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>14.27</b>
<b>ENDING FUND BALANCE AS OF OCTOBER 31, 2020</b>		<b>74,464.83</b>
<b><u>PARK CAPITAL RESERVE ACCOUNT</u></b>		
<b>BEGINNING FUND BALANCE OCTOBER 1, 2020</b>		<b>483,613.19</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
Vouchers		
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$0.00</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Interest - October 2020</i>	\$92.69	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$92.69</b>
<b>ENDING FUND BALANCE AS OF OCTOBER 31, 2020</b>		<b>483,705.88</b>
<b><u>K-9 FUND</u></b>		
<b>BEGINNING FUND BALANCE OCTOBER 1, 2020</b>		<b>342.82</b>
<b>REVENUES &amp; OTHER SOURCES</b>		
<i>Donations</i>		
- Susan Prior - \$50.00 , Kenneth Gibb - \$58.73	\$108.73	
<b>REVENUES &amp; OTHER SOURCES</b>		<b>\$108.73</b>
<b>EXPENDITURES &amp; OTHER USES</b>		
Vouchers	\$0.00	
<b>EXPENDITURES &amp; OTHER USES</b>		<b>\$0.00</b>
<b>ENDING FUND BALANCE AS OF OCTOBER 31, 2020</b>		<b>451.55</b>

**PRESENTATION OF VOUCHERS**

Mr. Oros presented vouchers from September to be approved. Mr. Bates made a motion to approve the September 2020 paid vouchers for Preston. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Dieterle	Yes
Mr. Ibold	Yes
Mr. Innocenzi	Yes

Mr. Dieterle made a motion to approve the September 2020 paid vouchers for ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Ibold	Yes
Mr. Preston	Yes
Mr. Bates	Abstained

Mr. Dieterle made a motion to approve October 2020 paid vouchers except for ARMS Trucking and Preston. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Abstained
Mr. Preston	Abstained
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

Mr. Dieterle made a motion to approve the October 2020 paid vouchers for ARMS Trucking. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Innocenzi	Yes
Mr. Dieterle	Yes
Mr. Preston	Yes
Mr. Bates	Abstained

Mr. Dieterle made a motion to approve the October 2020 paid vouchers for Preston. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Abstained
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

## **NEW BUSINESS**

### **PLANNING & OPERATIONS UPDATE**

Mr. Oros shared that Welton's Gorge Park is complete and the park is now open to the public. Sunnybrook Preserve stream restoration began construction last week. He said Stapel's Meadows wetland pond/lake restoration project is complete. Mr. McCue said most construction projects are wrapped up for the year and Beaver Creek restoration will probably begin in January or February. He added they are working on preparing design and development for bid at the beginning of the year for Veteran's Legacy Woods and Swine Creek. Mr. Dieterle asked about additional voucher costs for Welton's Gorge, and Mr. McCue responded these costs are for internal trail work and separate from the construction project that is publicly bid.

### **HOLIDAY SCHEDULE**

Mr. Oros presented a request for the day after Thanksgiving and half a day on Christmas Eve off which reciprocates with the Geauga County Board of Commissioners and he also noted the parks will be open. Mr. Dieterle asked if this was done last year or previously, and asked if the wording was the same. Mr. Oros responded it was not granted last year, and it was granted the year before that. Mr. Bates stated it was not granted last year because the theory was the parks should be open during the holiday season and the board wanted the staff to be there.

Mr. Preston made a motion to approve the proposed holiday schedule for Thanksgiving and Christmas Eve. Mr. Ibold seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

**DRAFT OF THE 2021 BUDGET**

Mr. Oros presented a draft of the 2021 budget to the board. He stated they will be asked to vote on the 2021 budget at the December meeting.

**RESOLUTION NO. 18-20 – BUDGET AMENDMENT #16**

Mr. Oros presented a resolution requesting the board approve an appropriation transfer of \$39,150 to cover personnel expenses for the 27<sup>th</sup> pay of 2020. Mr. Dieterle asked for more information, and Mr. Oros responded that 26 pay periods were budgeted for, instead of 27 pay periods.

Mr. Bates made a motion to approve an appropriation transfer of \$39,150 to cover personnel expenses for the 27<sup>th</sup> pay of 2020, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes

**RESOLUTION NO. 19-20 – OSSA**

Mr. Oros presented a resolution requesting the board approve a memorandum of understanding with the Ohio State Snowmobile Association. He presented several members of the association. Mr. Oros explained previously we have not had a memorandum of understanding, and currently they have had access to one trail, but with this they will groom Maple Highlands Trail from South St. to Mountain Run Station to Claridon Woodlands taking the responsibility off of staff. They will also have more trail access from Claridon Woodlands south to Durkee Road on Maple Highlands South. Mr. Dieterle asked if the park will still be open to the public and Mr. Oros replied yes they will still be open. Mr. Augustine asked if someone from the audience could counter the proposal and was told no. Mr. Dieterle asked if something goes wrong who would be responsible, and it was determined since they would be using park equipment the the park would insure them. Mr. Oros did mention the park district has recreational immunity.

Mr. Dieterle made a motion to approve the memorandum of understanding, Mr. Bates seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes

**RESOLUTION NO. 20-20 LAND AND WATER CONSERVATION GRANT**

Mr. Oros presented a request for the board to grant permission to apply for a Land & Water Conservation grant which is administered by the Ohio Department of Natural Resources. Mr. Dieterle asked who would be the local match, and Mr. Oros responded the park district would.

Mr. Dieterle made a motion to grant permission to apply for the ODNR grant, Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes
Mr. Preston	Yes

**SURPLUS PROPERTY**

Mr. Oros presented a request to scrap items that did not sell at auction.

Mr. Bates made a motion to scrap the items as surplus property, Mr. Preston seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Bates	Yes
Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes

**EXECUTIVE SESSION**

Mr. Oros requested a motion to go into executive session for matters related to compensation of a public employee, matters related to employee bargaining negotiations, and to meet privately with legal counsel for the purposes of seeking legal advice.

Mr. Dieterle made a motion to enter into executive session. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The Board entered into Executive Session at 8:53 a.m. The Board came out of Executive Session at 9:52 a.m.

No item was brought forward.

**ADJOURNMENT**

The next board meeting will be Monday, December 14, 2020 at 8:30 a.m. at Claridon Woodlands Park, in Claridon Township.

Mr. Bates made a motion to adjourn the meeting. Mr. Innocenzi seconded the motion and after roll-call voice vote, the motion was approved:

Mr. Preston	Yes
Mr. Ibold	Yes
Mr. Dieterle	Yes
Mr. Innocenzi	Yes
Mr. Bates	Yes

The meeting was adjourned at 9:53 a.m.

**SUNSHINE LAW COMPLIANCE**

It is declared that notification of this meeting and any business conducted therein by the Geauga Park District Board of Commissioners was in compliance with Ohio's Sunshine Laws.

Respectfully submitted,

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John Oros, Executive Director

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Howard Bates, President